Annual Registration for Student Organizations

DSA.DS. 400.002

Registration for student organizations will occur on an annual basis. Students desiring to form an official student organization, or renew a Registered Student Organization (RSO), may do so by submitting an annual Student Organization Registration form through OrgSync. The annual registration form requests the following information:

a) Officer’s name and contact information for the organization
b) Roster of members (minimum of five students required)
   • The Student Organization Advisory Committee and Office of the Dean of Students will consider exceptions regarding the number of members active within an organization, specifically for pending new RSOs.
c) Advisor(s) name and contact information
   • The primary Advisor must be a full-time faculty/staff member of the University
d) Constitution for the organization
e) Statement of purpose

An example of a constitution can be found on the Office of the Dean of Students website (dos.olemiss.edu). Please note that this is only a template. Constitutions are not limited to the areas included in the example provided. Additionally, some organizations may have specific areas or topics that are required by their national or international organization.

Official recognition of student organizations will be granted by the Student Organization Advisory Committee and the Office of the Dean of Students. The named faculty/staff advisor in addition to the student organization president will receive notification(s) of any updates regarding the organization.