UNIVERSITY OF MISSISSIPPI - STUDENT HOUSING

Visitation and Overnight Guests

Summary/Purpose: The purpose of this policy is to define the expectations for guest visitation in residential facilities. It also discusses the hours guests are permitted to visit, the process that allows for residents to request overnight guests, and the circumstances in which guests are permitted to stay overnight.

Visitation Hours

Any community guest must be registered by the resident host and escorted at all times while in the building. A guest is defined as any individual who is not assigned to live in the community he or she is visiting or does not have university-assigned access to the community or section of the community. Guests must provide and surrender a University or other picture I.D. to the desk receptionist when checking in. The I.D. will be returned when the resident host checks out the guest and the guest leaves the building. False identification will be turned over to the University Police Department for appropriate action. A resident may not have more than two registered guests at any time.

All guests should follow the visitation hours set forth by student housing. Maximum visitation hours for any residence hall are 9 a.m. to midnight on Sunday thru Thursday and 9 a.m. to 2 a.m. on Friday and Saturday.

The sign-in procedures do not apply to residents residing in apartment-style communities. Residents in apartment-style communities are responsible for the actions of any guests they bring to their apartment and must remain with their guests at all times. Visitation hours are applicable.

PROCEDURE

Sign-In/Sign-Out Procedure

- The resident host must meet his/her guest at the door.
- At the front desk, the student housing staff member will record the guest’s name, time and room number where the guest will be.
- The guest must leave a photo I.D. at the desk after being signed-in.
- The guest must remain with the resident host at all times. At no time is a guest permitted to remain in the room or hall without the resident host. The resident host is responsible for the actions and behavior of his/her guest and the guest is expected to abide by all policies as set forth by Student Housing.
- When the guest leaves the hall, the resident host must sign the guest out. At that point, the guest will receive his/her I.D.
A resident host must register his/her guest each time he/she has a visitor, even if the same guest visits more than one time each day.

Visitation of Overnight Guests in the Residential Facilities

Residents are permitted to have two overnight registered guests. An overnight guest is defined as an individual staying past visitation hours in the room of the resident host and who is of the same gender of the assigned community or section of the community where the resident host resides. Residents may host overnight guests who are:

- University of Mississippi students and 16 years of age or older (7 days/week) OR
- Visiting high school students (proof required) and 16 years of age or older (Friday-Saturday only) OR
- Over the age of 18 and not enrolled at the university (Friday-Saturday only).

Guests are to stay no longer than three nights in any given two-week period. A person may not be an overnight guest of more than one resident per two week period. Residents should receive their roommate’s permission prior to hosting a guest. The guest’s use of a roommate’s belongings (including but not limited to beds, towels, and food) must be approved by the roommate. Overnight guests are registered through the front desk of each residential facility.

PROCEDURE

Students who wish to host overnight guests must follow this process:

- Resident host must fill out an overnight guest request form at the front desk at least 48 hours before an overnight guest will arrive.
- The resident host must provide all the information requested of the overnight guest.
- Overnight guest forms will go to the Graduate Community Director or Community Coordinator of each residential community and will be approved or denied.
- Each resident host will then follow the proper protocol for checking in his or her guest every time they enter and leave the building, even the guest is an approved overnight guest.