Visitation

Summary/Purpose: This policy defines the expectations for guest visitation in the student residences. It also discusses the hours guests are permitted to visit, and the circumstances in which guests are permitted to stay overnight.

Visitation Hours

Opposite gender guests are to abide by the visitation hours set forth by each residence hall. Maximum visitation hours for any residence hall are 9 a.m. to midnight on Sunday thru Thursday and 9 a.m. to 2 a.m. on Friday and Saturday. Northgate and Campus Walk residents monitor their own visitation; however opposite gender guests may not stay overnight.

Residence Hall Guest Registration

For the security of the residence hall community guest must be registered by the resident and escorted at all times while in the building. Guests must provide and surrender a University or picture I.D. to the desk receptionists when checked in. This identification will be returned when the resident checks out their guest(s) and leave the building. False identification will be turned over to the University Police for appropriate action. A resident may not have more than two registered guests at any time.

SIGN-IN/SIGN-OUT PROCEDURES

1. The host must meet his/her guest at the door.
2. At the front desk, the Desk Receptionist will record on the register the guest's name, time and room where the visitor will be.
3. The guest must leave a photo I.D. at the desk after being signed-in on the register.
4. The guest must remain with the host at all times. At no time is a visitor permitted to remain in the room or hall without the host. The host is responsible for the actions and behavior of his/her guest and the guest is expected to abide by all policies as set forth in the Residence Hall Handbook.
5. When the guest leaves the hall, the host must sign the guest out on the register. At that point, the guest will receive his/her I.D.

A host must register his/her guest each time he/she has a visitor, even if the same guest visits more than one time each day.

Visitation of Overnight Guests in the Residence Halls

Residents are permitted to have guests of the same gender stay overnight in their room on occasion. Individuals, under the age of 16 are not permitted as overnight guests. Additionally, non-university students may not be overnight guests Sunday through Thursday. Only guests of the same gender, regardless of age, may remain overnight. Guests are to stay no longer than three nights in any given two-week period. A person may not be an overnight guest of more than one
residents per two-week period. Residents should receive their roommate's permission prior to permitting a guest to use the roommate's bed. Guests are identified and registered through the Front Desk of each residence hall.

**Visitation of Overnight Guests in the Apartments**

Overnight guests may stay a maximum of 72 hours. After 72 hours, guests must register with the Resident Manager. Special requests may be made to the Resident Manager.