Annual Registration of Student Organizations

Summary/Purpose: To inform student organizations of their responsibility to annually register their organization with the Office of the Dean of Students.

Annual Registration
All University of Mississippi student organizations are required to register annually through Org Sync. The Office of the Dean of Students will set the final date for registration renewal for current student organizations at the beginning of the academic year. That date will be clearly defined and communicated through a wide range of media. Information that should be updated in the registration renewal will include:

- new officers
- new advisor/s
- changes in the constitution
- contact information of officers including telephone numbers and mailing addresses, and
- changes in web addresses or any other information that has changed over the course of the year.

Organizations that fail to comply by the set deadline will be declared inactive and will forfeit those rights and privileges that are granted to student organizations in good standing until renewal is completed.

Student Organization Orientation
All student organizations must have a representative at the Student Organization Orientation. Orientation will be held at the beginning of each academic year and scheduled within three weeks of the first class day. In the event of extenuating circumstances, a representative may make alternate arrangements with the Office of the Dean of Students should he or she be unable to attend. If this requirement is not met, organizations may be declared inactive and will forfeit those rights and privileges granted to student organizations in good standing. Student Organization Orientation will provide an overview of the resources provided to student organizations, pertinent dates and events, and answers to any questions student leaders might have.

Risk Management Training
Advisors and organization leaders are required to complete risk management training for their organization annually. Please refer to http://dos.olemiss.edu or the Student Organization Handbook for dates, times, resources, and a list of full requirements for the completion of the training. If this requirement is not met, organizations will be declared inactive and will forfeit those rights and privileges that are granted to student organizations in good standing.

Student Organization Handbook
The University of Mississippi Policy Directory is the official governing document of the University, and student organizations are responsible for knowing and understanding the policies of The University of Mississippi. Any additional requirements for student organizations will be outlined in the Student Organization Handbook. Organizations that fail to follow the policies and guidelines set forth in these documents may forfeit the rights and privileges granted to
student organizations in good standing.