Registration of Student Organization Activities

Summary/Purpose: To set forth guidelines for registration of social activities.

Opportunities for social activities on The University of Mississippi campus are encouraged when these activities serve as a complement to the educational pursuits of students. To achieve that end, the University has established guidelines for sponsorship, promotion, and execution of social activities. Any activity occurring on or off campus, involving a planned gathering of students for social purposes is considered a social activity. Student organizations are expected to follow the guidelines presented in this policy and in other stated University policies. Violations of these regulations may result in sanctions or discipline through the University Conduct System or other appropriate governing body.

Registering Activities
Every social activity must be registered with the Office of the Dean of Students. For on-campus social activities, the activity must be registered at least five (5) calendar days in advance of the activity. For social activities occurring off-campus, student organizations must register the activity at least 14 calendar days in advance and provide a copy of the contract it has with the host location. Additionally, the advisor, or chairman of the advisory board when applicable, also must be notified and accept the event.

Regardless of the event location, the student organization is responsible for all usages fees, and any damages that might occur to event facilities. Event registration forms are available online through Org Sync, which can be found at the Office of the Dean of Student’s website (http://dos.olemiss.edu).

Social Activities Involving Alcohol
Student organizations facilitating social activities where alcohol may be present are required to follow all local, state, and federal laws, University of Mississippi policy, and all other policies outlined within the Student Organization Handbook. Additionally, organizations allowing the lawful consumption of alcohol at any event should be familiar with Mississippi’s Social Host Liability Law (please refer to Miss. Code Ann. § 97-5-49 (2011)).

Common Transportation to Off Campus Sites
Organizations traveling in large groups are strongly encouraged to use common transportation to be provided by a licensed transportation company (vans, charter service, shuttles, etc.) In the event that common transportation is used, the departure location must be provided to the Office of the Dean of Students on the event registration form. Parking vehicles in unapproved locations could result in personal vehicles being towed from the location at the owner’s expense.

The sponsoring organization is responsible for providing a safe and orderly boarding and drop off procedure and for the cleanup of the boarding location. Organizations will be charged for the cleanup of trash or damage to property by their members or guests.
Scheduling of Social Activities
The University of Mississippi is an institution of higher learning and no activity shall interfere with the academic integrity of the institution. Therefore, no student organization, Greek or otherwise, shall be permitted to schedule, register, or host social functions during the period beginning Sunday the week of final examinations, and lasting through the end of final exam week. This includes both on and off campus functions and applies to all academic terms. Social activities shall not be permitted when the University is not in session including during any intra semester breaks such as, but not limited to, fall break and spring break. The Office of the Dean of Students will consider exceptions. Requests for exceptions must be made on the event registration form.

Time Restrictions on Activities
Any social activity held on the University of Mississippi campus on Sunday through Friday may not commence prior to 4 p.m. without the special permission of the Office of the Dean of Students. Activities held on Sunday through Thursday nights shall not continue beyond midnight. Activities held on Friday or Saturday may not continue beyond 1 a.m. Exceptions will be considered by the Office of the Dean of Students and may be approved by the Office of the Vice Chancellor of Student Affairs. Requests for exceptions must be made on the Event Registration Form. Students or student organizations violating this policy are subject to disciplinary action through the University Conduct System.